



How to: Eagle Rank Unit Committee Form

Purpose:

In addition to the Eagle project workbook, please fill out the Excel sheet before scheduling your first meeting with the Troop Committee.

Excel tabs:

Here's a breakdown of what we'd like you fill in:

- Budget
 - o Fill in all items that you need in order to complete this project (materials, food, tools)
- Phases
 - o Fill in all tasks that need to be performed in order to successfully complete your project
 - This will help you get a better idea of timing and align your target completion date
- Schedule
 - o This will help visualize how long each phase will take, how many people you need at what time, and any other time sensitive items specific for your project
- Man Hours
 - o Keep track of how many hours an individual volunteered at your project
 - This will also help Scouts trying to add accurate service hours for rank advancement

Questions:

Text John Harrison: 314-306-3593

[Link to the Excel Document](#)